FORM NO. MGT-7

Form language

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



Annual Return

(other than OPCs and Small Companies)

Refer the instruction kit for filing the fo	orm.		
I. REGISTRATION AND OTHE	ER DETAILS		
(i) * Corporate Identification Number (CIN) of the company	L72900	GJ2007PLC109642 Pre-fill
Global Location Number (GLN) or	f the company		
* Permanent Account Number (PA	N) of the company	AAKCS9448K	
(ii) (a) Name of the company		SUVIDH	HAA INFOSERVE LIMITEL
(b) Registered office address			
Unit No 02, 28th Floor, GIFT-II Build Block No. 56, Road-5C, Zone-5, Gif Gandhinagar Gandhinagar Gujarat			
(c) *e-mail ID of the company		cs@suv	idhaa.com
(d) *Telephone number with STD code		9223225225	
(e) Website		www.sı	uvidhaa.com
(iii) Date of Incorporation		22/06/2	2007
iv) Type of the Company	Category of the Company		Sub-category of the Company
Public Company Company limited by share		'es	Indian Non-Government company
v) Whether company is having share	capital	Yes (○ No
vi) *Whether shares listed on recogniz	zed Stock Exchange(s)	Yes (○ No

(a)	Details	of	stock	exchanges	where	shares	are	listed
-----	---------	----	-------	-----------	-------	--------	-----	--------

*Number of business activities

S. No.	Stock Exchange Name	Code
1	BSE Limited	1
2	National Stock Exchange of India Limited	1,024

(b) CIN of the Registrar and	(b) CIN of the Registrar and Transfer Agent		Pre-fill
Name of the Registrar and	l Transfer Agent		<u> </u>
LINK INTIME INDIA PRIVATE	LIMITED		
Registered office address	of the Registrar and T	ransfer Agents	
C-101, 1st Floor, 247 Park, Lal Bahadur Shastri Marg, V	ikhroli (West)		
(vii) *Financial year From date	01/04/2021	(DD/MM/YYYY) To date 31/03/2022	(DD/MM/YYYY
(viii) *Whether Annual general r	meeting (AGM) held	Yes No	
(a) If yes, date of AGM	28/09/2022		
(b) Due date of AGM	30/09/2022		
(c) Whether any extension	for AGM granted		
II. PRINCIPAL BUSINESS	S ACTIVITIES OF	THE COMPANY	

	Main Activity group code		Business Activity Code		% of turnover of the company
1	K	Financial and insurance Service	K8	Other financial activities	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

		1	
*No. of Companies for which information is to be given	1		Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	NSI INFINIUM GLOBAL LIMITED	U64203GJ2002PLC040741	Subsidiary	90

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	240,000,000	203,293,690	203,293,690	203,293,690
Total amount of equity shares (in Rupees)	240,000,000	203,293,690	203,293,690	203,293,690

Number of classes 1

Class of Shares Equity Shares	Muthoricod	Icabilai	Subscribed capital	Paid up capital
Number of equity shares	240,000,000	203,293,690	203,293,690	203,293,690
Nominal value per share (in rupees)	1	1	1	1
Total amount of equity shares (in rupees)	240,000,000	203,293,690	203,293,690	203,293,690

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	10,000,000	0	0	0
Total amount of preference shares (in rupees)	10,000,000	0	0	0

Number of classes 1

Class of shares Preference Shares	Λ · · • la a · · i a a al	Capital	Subscribed capital	Paid up capital
Number of preference shares	10,000,000	0	0	0
Nominal value per share (in rupees)	1	1	1	1
Total amount of preference shares (in rupees)	10,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	9,698,044	193,595,646	203293690	203,293,690	203,293,69	

Increase during the year	0	0	0	0	0	0
i. Pubic Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	9,698,044	193,595,646	203293690	203,293,690	203,293,69	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0

ii. Shares forfeited	0	0	0	0	0	0	
iii. Reduction of share capital		0	0	0	0	0	0
iv. Others, specify		1					
At the end of the year		0	0	0	0	0	
SIN of the equity shares o	of the company						
(ii) Details of stock spli	t/consolidation during the	e year (for ea	ch class of s	shares)	0		
Class of	f shares	(i)		(ii)		(ii	i)
Before split /	Number of shares						
Consolidation	Face value per share						
After split /	Number of shares						
After split / Consolidation	Face value per share						
of the first return a	es/Debentures Trans t any time since the i	incorporat	ion of the			year (or i	
Separate sheet att	ached for details of transf	ers	O ,	Yes 🔘	No		
Note: In case list of trans Media may be shown.	sfer exceeds 10, option for	submission a	as a separate	sheet attach	nment or sub	omission in a	a CD/Digital
Date of the previous	annual general meetin	g					
Date of registration of	of transfer (Date Month	Year)					
Type of transfe	ег	1 - Equity,	2- Preferen	ce Shares,3	- Debentu	res, 4 - Sto	ock
Number of Shares/ I Units Transferred	Debentures/		Amount p Debenture	er Share/ e/Unit (in Rs	5.)		

Ledger Folio of Transferor					
Transferor's Name					
	Surname	middle name	first name		
Ledger Folio of Trans	sferee				
Transferee's Name					
	Surname	middle name	first name		
Date of registration of transfer (Date Month Year)					
Type of transfer	1 - E	Equity, 2- Preference Shares,3 -	- Debentures, 4 - Stock		
Number of Shares/ D Units Transferred	Debentures/	Amount per Share/ Debenture/Unit (in Rs.)			
Ledger Folio of Trans	sferor				
Transferor's Name					
	Surname	middle name first name			
Ledger Folio of Trans	sferee				
Transferee's Name					
	Surname	middle name	first name		
(iv) *Debentures (Ou	tstanding as at the end	of financial vear)			

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0

Particulars	Nominal value per unit	Total value
Total		0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	_	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

Type of Securities		Paid up Value of each Unit	Total Paid up Value
Total			

0

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

380,535,898

(ii) Net worth of the Company

1,082,490,624

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equ	ity	Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	80,419,702	39.56	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	

3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	Total	80,419,702	39.56	0	0

Total number of shareholders (promoters)

2			

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equi	ty	Preference		
		Number of shares	Percentage	Number of shares	Percentage	
1.	Individual/Hindu Undivided Family					
	(i) Indian	83,894,035	41.27	0		
	(ii) Non-resident Indian (NRI)	5,893,862	2.9	0		
	(iii) Foreign national (other than NRI)	0	0	0		
2.	Government					
	(i) Central Government	0	0	0		
	(ii) State Government	0	0	0		
	(iii) Government companies	0	0	0		
3.	Insurance companies	0	0	0		
4.	Banks	0	0	0		
5.	Financial institutions	0	0	0		
6.	Foreign institutional investors	8,923,851	4.39	0		
7.	Mutual funds	0	0	0		

8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	23,765,300	11.69	0	
10.	Others Clearing Members 369152,	396,940	0.2	0	
	Total	122,873,988	60.45	0	0

Total number of shareholders (other than promoters)

53	,9	60

Total number of shareholders (Promoters+Public/ Other than promoters)

53,962			
--------	--	--	--

(c) *Details of Foreign institutional investors' (FIIs) holding shares of the company

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held
ELARA INDIA OPPORT	04TH FLOOR, 19 BANK STREET CYE			2,250,000	1.11
VESPERA FUND LIMITE	04TH FLOOR, 19 BANK STREET CYE			3,375,000	1.66
NOMURA SINGAPORE	HSBC SECURITIES SERVICES 11TH F			519,701	0.26
SPARROW ASIA DIVER	STANDARD CHARTERED BANK Sec			374,048	0.18
THE EZRAH CHARITAB	DBS BANK INDIA LTD FIRST FLOOR			911,429	0.45
BNP PARIBAS ARBITRA	BNP PARIBAS HOUSE 1 NORTH AV			5	0
CREDIT SUISSE (SINGA	CITIBANK N.A. CUSTODY SERVICES			11	0
SOCIETE GENERALE	SBI SG GLOBAL SECURITIES SERVIC			262	0
ELARA INDIA OPPORT	C/O. ICICI BANK LTD., SMS 1ST FLC			166,937	0.08
SACB LLC	650, RADIO DRIVE LEVIS CENTRE, C			1,000,000	0.49
SPDR PORTFOLIO EME	HSBC SECURITIES SERVICES 11TH F			56,568	0.03
GOVERNMENT PENSIC	CITIBANK N.A. CUSTODY SERVICES			269,890	0.13

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS (Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	2	2
Members (other than promoters)	37,758	53,960
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	0	1	0	1	0	0
B. Non-Promoter	2	3	2	3	1.22	0
(i) Non-Independent	2	0	2	0	1.22	0
(ii) Independent	0	3	0	3	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	2	4	2	4	1.22	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

7

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
TANUJ PARESH RAJD	09066867	Director	0	

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
NARESH BANARSILAL	09071085	Managing Director	273,357	
PRASHANT PRAHALAI	03179115	Director	2,210,623	
PRASHANT PRAHALAI	ACVPT6034E	CFO	2,210,623	
JYOTI DHEERAJ MALF	02780029	Director	0	
SHAIL PRADIPKUMAR	06432640	Director	0	
RITESH BHARAT CHO	09070982	Director	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

Name		beginning / during	ichange in decignation/	Nature of change (Appointment/ Change in designation/ Cessation)
PRACHI VIJAY JAIN	BFVPJ6937A	Company Secretar	05/01/2022	Cessation

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held 1

Type of meeting	Date of meeting	Total Number of Members entitled to	Attendance	
				% of total shareholding
ANNUAL GENERAL MEETI	28/09/2021	37,924	37	1.45

B. BOARD MEETINGS

*Number of meetings held 7

S. No.	Date of meeting	Total Number of directors associated as on the date		Attendance
		of meeting	Number of directors attended	% of attendance
1	08/04/2021	6	6	100
2	29/06/2021	6	5	83.33
3	13/08/2021	6	5	83.33
4	13/11/2021	6	6	100

S. No.	Date of meeting	Total Number of directors associated as on the date		
		of meeting	Number of directors attended	% of attendance
5	03/01/2022	6	6	100
6	22/01/2022	6	6	100
7	14/02/2022	6	6	100

C. COMMITTEE MEETINGS

Number of meetings held 15

S. No.	Type of meeting		on the date of the	Attendance		
		II late at meeting		Number of members attended	% of attendance	
1	Audit Committe	29/06/2021	3	3	100	
2	Audit Committe	13/08/2021	3	2	66.67	
3	Audit Committe	13/11/2021	3	3	100	
4	Audit Committe	22/01/2022	3	3	100	
5	Audit Committe	14/02/2022	3	3	100	
6	Risk Managerr	13/08/2021	3	3	100	
7	Risk Managerr	22/01/2022	3	3	100	
8	Corporate Soc	13/08/2021	4	3	75	
9	Corporate Soc	14/02/2022	4	4	100	
10	Nomination & I	08/04/2021	3	2	66.67	

D. *ATTENDANCE OF DIRECTORS

S. No.	No. of the director	Board Meetings			Committee Meetings			Whether attended AGM
			Meetings	% of	Number of Meetings which director was	Meetings	% of attendance	held on
		entitled to attended		nded		attended	atteridance	28/09/2022
								(Y/N/NA)
1	TANUJ PARE	7	7	100	8	8	100	Yes
2	NARESH BAN	7	6	85.71	2	2	100	Yes
3	PRASHANT P	7	7	100	9	9	100	Yes

4	JYOTI DHEEF	7		100	8	8	100	Yes
5	SHAIL PRADI	7 7		100	11	10	90.91	Yes
6	RITESH BHAF	7 6		85.71	9	7	77.78	Yes
X. *RE	MUNERATION OF D	DIRECTORS AND	KEY MA	NAGERIA	L PERSONN	IEL	1	
	Nil							
umber o	of Managing Director, W	/hole-time Directors	and/or Mai	nager whos	e remuneratio	n details to be ente	red 2	
S. No.	Name	Designation	Gross Sa	alary C	ommission	Stock Option/ Sweat equity	Others	Total Amount
1	NARESH BANARSI	Managing Direct	466,88	34	0	0	0	466,884
2	PRASHANT PRAHA	Director & CFO	1,758,5	540	0	0	0	1,758,54
	Total		2,466,2	19	0	0	0	2,466,21
umber o	of CEO, CFO and Comp	pany secretary who	se remuner	ation details	to be entered	i	1	
S. No.	Name	Designation	Gross Sa	alary C	ommission	Stock Option/ Sweat equity	Others	Total Amount
1	PRACHI VIJAY JAII	Company Secre	240,79	95	0	0	0	240,795
	Total		240,79	95	0	0	0	240,795
umber o	of other directors whose	remuneration deta	ils to be ent	ered			3	'
S. No.	Name	Designation	Gross Sa	alary C	commission	Stock Option/ Sweat equity	Others	Total Amount
1	JYOTI DHEERAJ M	Independent Dir	0		0	0	100,000	100,000
2	SHAIL PRADIPKUN	Independent Dir	0		0	0	100,000	100,000
3	RITESH BHARAT C	Independent Dir	0		0	0	100,000	100,000
	Total		0		0	0	300,000	300,000
. MATT	ERS RELATED TO CE	RTIFICATION OF	COMPLIAN	ICES AND	DISCLOSURE	ES .		
A. Wh	ether the company has	made compliances	and disclos	sures in res	pect of applica	able Yes	○ No	
pro	visions of the Compani	es Act, 2013 during	tne year				\smile	

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

Name of the company/ directors/ officers	Name of the cou concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status
(B) DETAILS OF CO	MPOUNDING OF	OFFENCES	Nil		
Name of the company/ directors/ officers	Name of the cou concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)
XIII. Whether comp	lete list of share	holders, debenture h	nolders has been enclo	sed as an attachme	nt
○ Ye	es No				
(In case of 'No', sub	mit the details sep	arately through the m	ethod specified in instru	ction kit)	
XIV. COMPLIANCE	OF SUB-SECTION	ON (2) OF SECTION 9	2, IN CASE OF LISTED	COMPANIES	
In case of a listed comore, details of com	ompany or a comp pany secretary in	any having paid up sh whole time practice co	nare capital of Ten Crore ertifying the annual retur	rupees or more or tu n in Form MGT-8.	rnover of Fifty Crore rupees or
Name	Ji	tendra P. Leeya			
Whether associat	e or fellow	Associa	ate Fellow		
Certificate of pra	ctice number	14503			
	e expressly stated		the closure of the financ nere in this Return, the C		rectly and adequately. d with all the provisions of the
		Dec	laration		
I am Authorised by	the Board of Direc	tors of the company v	ide resolution no 1	0 da	ated 29/05/2022
			quirements of the Compa dental thereto have bee		ne rules made thereunder her declare that:
•	-			•	no information material to

the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.

All the required attachments have been completely and legibly attached to this form.

2.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director	NARESH BANARSILA L SHARMA					
DIN of the director	09071085					
To be digitally signed by	HARISH RAMESH CHALAM					
Company Secretary						
Company secretary in practice						
Membership number 61487	Ce	ertificate of practice nu	umber			
Attachments					List of attachments	
1. List of share holders, de	benture holders	A	ttach	MGT7_FII_F	PI.pdf	
2. Approval letter for exten	sion of AGM;	A	ttach	List of SH_N Clarification	MGT-7_1.pdf	
3. Copy of MGT-8;		A	ttach	Meetings an Form MGT -	nexure.pdf - 8 Suvidhaa.pdf	
4. Optional Attachement(s), if any	A	ttach			
					Remove attachment	
Modify	Check For	rm	Prescrutiny		Submit	

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

${\tt IX.\ MEETINGS\ OF\ MEMBERS/CLASS\ OF\ MEMBERS/BOARD/COMMITTEES\ OF\ THE\ BOARD\ OF\ DIRECTORS}$

B. BOARD MEETINGS

Number of meetings held 7

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	08-04-2021	6	6	100.00
2	29-06-2021	6	5	83.33
3	13-08-2021	6	5	83.33
4	13-11-2021	6	6	100.00
5	03-01-2022	6	6	100.00
6	22-01-2022	6	6	100.00
7	14-02-2022	6	6	100.00

C. COMMITTEE MEETINGS

Number of meetings held

S. No.	Type of meeting	Date of meeting		Attendance		
			Total Number of directors associated as on the date of meeting	Number of directors attended	% of attendance	
1	Audit Committee	29-06-2021	3	3	100.00	
2	Audit Committee	13-08-2021	3	2	+	
3	Audit Committee	13-11-2021	3	3	100.00	
	Audit Committee	22-01-2022	3	3	100.00	
5	Audit Committee	14-02-2022	3	3	100.00	
6	Risk Management Committee	13-08-2021	3	3	100.00	
7	Risk Management Committee	22-01-2022	3	3	100.00	
0	Corporate Social Responsibility Committee	13-08-2021	4	3	75.00	
	Corporate Social Responsibility					
9	Committee Nomination & Remuneration	14-02-2022	4	4	100.00	
10	Committee Nomination &	08-04-2021	3	2	66.67	
11	Remuneration Committee	13-08-2021	3	3	100.00	
12	Nomination & Remuneration Committee	11-11-2021	3		100.00	
12	Nomination & Remuneration	11-11-2021	5	3	100.00	
13	Committee Stakeholders'	02-12-2021	3	3	100.00	
14	Relationship Committee Stakeholders'	13-08-2021	3	2	66.67	
15	Relationship Committee	14-02-2022	3	3	100.00	



Form No. MGT 8

[Pursuant to section 92 (2) of the companies Act, 2013 and rule 11 (2) of Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of SUVIDHAA INFOSERVE LIMITED [CIN: L72900GJ2007PLC109642] (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made there under on test check basis for the financial year ended on 31st March, 2022. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the company, its officers and agents, I certify that:

- A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:
- 1. its status under the Act;
- 2. maintenance of registers/records & making entries therein within the time prescribed thereof;
- 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within limit except some forms which were filed beyond the prescribed time with additional fees;
- 4. calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
- 5. the company fixed 21st September, 2021 as cutoff date for e-voting at the AGM for the financial year ended 31st March 2021;
- 6. advances/loans given to companies referred in section 185 of the Act, however, the company has not advanced any loans to its directors and/or persons or firms referred in section 185 of the Act; and loans granted to companies referred in section 185 of the Act more specifically mentioned in Related party transactions mentioned in audited balance sheet of the company;
- 7. contracts/arrangements with related parties as specified in section 188 of the Act more specifically mentioned in Related party transactions mentioned in audited balance sheet of the company were entered in the register maintained for the purpose;

Jitendra Leeya Company Secretary

SUVIDHAA INFOSERVE LIMITED

- 8. there were no instance of buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances however transfer or transmission of shares are generally being processed by the board as and when required as required under the law,
- 9. there was no instance of keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares during the financial year under review;
- 10. During the year under review Company has not declared any dividend. The company was not required to transfer any unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund during the year under review;
- 11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub sections (3), (4) and (5) thereof as applicable;
- 12. constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies, disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them, however, During the year under review, Mr. Shail Shah (DIN: 06432640), Mr. Ritesh Chothani (DIN: 09070982) and Ms. Jyoti Malhotra (DIN: 02780029) were regularized as an Independent Director of the Company for the period of 5 years from 17th February, 2021 to 16th February, 2026. Mr. Tanuj Rajde (DIN: 09066867) was regularized as Annaging Director of the company for the period of 3 years from 17th February, 2021 to 16th February, 2024 in AGM of the Company held on 28th September, 2021. Further, Ms. Prachi Vijay Jain, Company Secretary of the Company resigned w.e.f. 05th January, 2022.
- 13. appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
- 14. There were no instance of obtaining approvals from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Companies Act, 2013;
- 15. there were no instances of acceptance/ renewal/ repayment of deposits from public falling within the purview of public deposits as per the Act however in absence of details about loan from others standing in the audited accounts of the company I am unable to express opinion about nature of transaction;
- 16. borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable and the company had passed necessary shareholders resolution giving authority for borrowings in excess of the limits;

Jitendra Leeya Company Secretary

SUVIDHAA INFOSERVE LIMITED

- 17. In relation to loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act, the company had passed necessary shareholders resolution under section 186 of the Act;
- 18. During the year under review, Company has not altered its Memorandum of Association and Articles of Association, as per the requirement of the Companies, Act, 2013;

I further state that during the process of verification, which was done on test check basis, I have adopted practices and processes as were appropriate to obtain reasonable assurance about the compliance with the applicable provisions of the Companies Act, 2013 and my opinion is based on the method adopted for verification. However, maintenance of secretarial records and compliance with the applicable provisions of the Companies Act, 2013 and rules made there under is the responsibility of the management of the company as per the Companies Act, 2013.

Place: Ahmedabad

Date: 17th November, 2022

Signature:

JITENDRA LEEYA

Practicing Company Secretary

ACS/FCS No.: A31232 C P No.: 14503

P R No.: 2089/2022

UDIN: A031232D001844571

